

NORTH AMERICAN SOCIETY FOR SPORT MANAGEMENT

Janet B. Parks NASSM Research Grant Program

Name

- A. The Janet B. Parks NASSM Research Grant Program is intended to advance scholarship in sport management by providing support to NASSM members as they pursue projects of importance to the field.

Organization

- A. The Janet B. Parks NASSM Research Grant Program Committee shall consist of five (5) professional members: three (3) previous research fellow awardees and two professional members.
- B. The members of the committee will appoint the Chair.

Award

- A. Each year, grant amounts will depend upon the Treasurer's recommendations; however, a total grant pool amount expected not to be less than \$5,000 per year will be the norm.
- B. This amount will be split amongst award recipients on a basis determined by the committee.
- C. No less than one (1) and no more than five (5) awards will be given in a year.
- D. Awards will be announced at the Annual Conference in conjunction with the Founder's Awards' Night Reception.

Timeline

- A. Calls for grant proposals communicated to the membership: January 5
- B. Intent to submit a proposal via email to the chair: February 1
- C. Submissions due: March 15
- D. Notification: May 1
- E. Awards are given at the Founders' Awards Night.

Content

- A. Complete the online form with author details.
- B. One PDF file containing the information outlined below is to be submitted electronically through the NASSM website. The file should be labeled as FirstInitial_LastName.ParksProposal.pdf (e.g., J_Smith.ParksProposal.pdf)
- C. Proposals should follow the following guidelines:
 1. In addition to completing the coversheet, authors should include a proposal of no more than 2,500 words (including references, tables, and figures) that clearly outlines:
 - a. purpose of the study
 - b. theoretical framework
 - c. proposed methods
 - d. analytical strategy
 - e. expected results
 - f. significance of the findings to the field of sport management.
 2. Authors should include an itemized budget of expenses within the following parameters:
 - a. Funds shall not be expended for equipment normally provided by an institution.
 - b. Data analysis software is an acceptable budget item expense request.

- c. Travel costs are limited to those required for the collection of data. Funds shall not be expended to present findings at conferences.
- d. Indirect costs cannot exceed 10% of the total project and should be included in the final budget proposal.
- e. Expenses should not pre-date the award.
3. Institutional Review Board (IRB) approval of the research must be obtained prior to the distribution of funds.
4. Proposals should follow APA guidelines and be submitted to the Janet B. Parks NASSM Research Grant Chair in electronic form.
5. All work must be scheduled to be completed within a year of the date the grant is awarded.
6. Only one proposal per investigator (whether primary or otherwise) per year is allowed.
7. Primary investigators with funded grants are eligible to apply again three years from date that grant was initially submitted, provided all grant requirements have been met.

Evaluation

- A. Proposals will be evaluated on the following criteria:
 1. Alignment with the mission of NASSM (20%)
 2. Originality of the research in the sport management field (25%)
 3. Clearly articulated (50%):
 - a. purpose of the study
 - b. theoretical framework
 - c. proposed methods
 - d. analytical strategy
 - e. expected results
 - f. significance of the findings
 4. Additional consideration will be given to new investigators (i.e., persons who earned their terminal degree less than five years before the grant submission).
 5. To qualify, all investigators of the research team should have earned their terminal degrees within five years (5%)

Eligibility

- A. The principal investigator must be a current professional member and must have been a NASSM member for the previous two consecutive years prior to the application.
- B. All co-investigators listed on the application must be a current professional member of NASSM in good standing at the time of the application. (Note: NASSM membership runs from Jan 1- Dec 31. Applicants must be current members at time of application).

Post-Award

- A. Award recipients are expected to adhere to the following guidelines:
 1. Demonstrate a commitment to completing the work and submitting to NASSM outlets (e.g., conference, journals) as a priority.
 2. Submit status reports on the progress of the research as requested by the committee.
 3. Retain their membership within NASSM for at least one (1) year post-award.
 4. Present a summary of findings for NASSM's use in promoting the grant program and its recipients.
 5. Include the following statement in all written documents including publications and presentation materials and print and electronic communications that result from successful funding: "This work was supported by funds received from the Janet B. Parks NASSM Research Grant Program."

Other

A. The following stipulations also apply:

1. All grants are made payable to the principal investigator's university/institution; thus, checks are being made out to the universities/institutions rather than to individuals receiving the grants.
2. All unexpended funds must be returned to NASSM in full within 60 days of the final written report.
3. Principal Investigators must assume personal responsibility for the proposal, execution of the research plan, and presentation of the results.

Annual Report

The Chair shall prepare and submit a report to the Executive Council annually.