

CONSTITUTION
OF THE
NORTH AMERICAN SOCIETY FOR SPORT MANAGEMENT

ARTICLE I: NAME

Section 1: The name of this society shall be the North American Society for Sport Management.

ARTICLE II: PURPOSE

Section 1: The purpose of the Society shall be to promote, stimulate, and encourage study, research, scholarly writing, and professional development in the area of sport management (broadly interpreted).

This statement of purpose means that the members of this Society are concerned about the theoretical and applied aspects of management theory and practice specifically related to sport, exercise, dance, and play as these enterprises are pursued by all sectors of the population.

In the furtherance of these aims and objectives, the Society shall endeavor to carry out the following functions:

- a) Support and cooperate with local, regional, national, and international organizations having similar purposes.
- b) Organize and administer meetings to promote the purpose stated above.
- c) Issue appropriate proceedings and journals.

Section 2: The Society shall conduct its activities solely to promote the above-stated purpose. This shall in no way be construed as an effort to bring about pecuniary profit.

ARTICLE III: MEMBERSHIP

Section 1: There shall be four classes of members:

- a) A Professional member shall be an individual with residence in North America,
- b) A Student member shall be an individual enrolled in an institution of higher education,
- c) An Emeritus member shall be an individual who has retired, but has previously held membership in NASSM, and
- d) International membership shall be open to individuals with residence in a location other than North America. International members shall have

many of the same privileges and responsibilities as Professional members, Student members, and Emeriti members, including voting and the privilege of being nominated for office, other than President, Treasurer, and Student President. NASSM will cover expenses up to \$1500.00 US for the fall executive meeting for the International members.

Section 2: Anyone interested in sport management theory and practice shall be eligible for membership.

Section 3: Membership shall become effective when the Treasurer has received that year's dues.

ARTICLE IV: OFFICERS

Section 1: The officers of the Society shall be a President, a Past President, and a President-Elect, a Secretary, a Treasurer, Journal Editors, and six Members-at-Large. Only professional members may become President, Past President, President-Elect, or Treasurer. Only professional members or international professional members may become Secretary, Journal Editors, or Member-At-Large. In addition, one Student member of the Society will serve as an officer in the role of Student Representative.

Officers shall be elected annually by the Professional/International Members (See Article X below). There are special conditions applying to the Editors', Treasurer's, and Student Representative's posts (See below).

The President's term of office shall begin at the close of the Annual General Meeting.

The Past President shall be program Chairperson for the annual conference. As Chairperson, the Past President shall select up to eight members to serve as program Committee members (anonymously), direct the process of review of submitted works for presentation, and work in conjunction with the conference site director in arranging the conference according to the NASSM Conference Guidelines.

A President-Elect shall be elected yearly.

The Editor(s) of the *Journal of Sport Management (JSM)* will be selected by the NASSM Executive Council in consultation with and the approval of Human Kinetics Publishers, Inc. The Editor(s) will serve a three-year term, with the option to continue for two additional years subject to the approval of both NASSM Executive Council and Human Kinetics. No Editor or Associate Editor shall serve longer than five consecutive years. Upon completion of term, Editor will serve as Past Editor until all manuscripts submitted under the term as Editor have been processed.

The Senior Associate Editor shall be entitled to attend Executive Council meetings without voting privileges. In the absence of the Editor, the Senior Associate Editor shall serve as the Editor's proxy on matters requiring a vote of Council members.

The Editor(s) of the *Sport Management Education Journal (SMEJ)* will be selected by the NASSM Executive Council. The Editor(s) will serve a three-year term, with the option to continue for two additional years subject to the approval of the NASSM Executive Council. No Editor or Associate Editor shall serve longer than five consecutive years. Upon completion of term, Editor will serve as Past Editor until all manuscripts submitted under the term as Editor have been processed.

The Associate Editor shall be entitled to attend Executive Council meetings without voting privileges. In the absence of the Editor, the Associate Editor shall serve as the Editor's proxy on matters requiring a vote of Council members.

In the operating code that is developed for the Society's publication function, provision shall be made for a review board reflecting the Society's statement of purpose. Editorial Board members of JSM will be selected by the Editor in consultation with the Associate Editor. It is the Editor's responsibility to keep Human Kinetics apprised of changes in reviewers. Members of the Editorial Board will serve a two-year term. They may be invited to serve again when the previous term expires.

Likewise, the Editorial Board members of the *SMEJ* will be selected by the Editor in consultation with the Associate Editor. Members of the Editorial Board will serve a two-year term. They may be invited to serve again when the previous term expires.

The Secretary shall be elected for a two-year term during odd-numbered years.

The Treasurer shall be appointed by the Executive Council for a three-year term, for no more than two consecutive terms.

Four Members-at-Large shall be elected for two-year terms. Such elections shall be carried out so that the terms are staggered with two ending in odd-numbered years and two ending in even-numbered years.

The Student Representative shall be elected yearly by the student members for a term of one year. The Student Representative may seek re-election and serve a total of two consecutive one-year terms.

Terms of office of elected officers shall begin at the close of the Annual General Meeting at which their election has been officially announced and terminates at the close of the annual meeting at which their successors are elected. An

opportunity shall be provided for a joint meeting of the past and new Executive Council members to meet at this time.

A professional/international member may serve no more than five years in succession in elected positions that carry with them a place on the Executive Council. Once this five-year period has been completed, there must be an intervening period of two years before any position may be held that entitles one to a position on the Executive Council.

Every officer and delegate appointee (e.g., Editor) shall exercise the powers and discharge the duties of office honestly and in good faith. The acts of a member of the Executive Council are valid notwithstanding any defect that may afterwards be discovered in the council member's election or qualifications.

Section 2: The duties of the officers will be described in the operating codes.

ARTICLE V: EXECUTIVE COUNCIL

Section 1: Except as otherwise provided by this constitution, the management of the affairs of the Society shall be vested in the Executive Council.

Section 2: The Executive Council shall consist of the officers of the Society, designated in Article IV, Section 1. A quorum shall be 50% of the Council membership.

Section 3: The Executive Council shall meet at least twice each year. One meeting (Pre-conference meeting) will be held in conjunction with the annual conference of the Society. A second meeting (Fall meeting) will be held approximately six months before the annual conference of the Society. Special meetings may also be called at any time by the President or by any five members of the Executive Council upon two weeks written notice to each member of the Executive Council.

Section 4: The Executive Council shall provide for filling the unexpired term of any vacancy that may occur in any office of the Executive Council's membership.

Section 5: Decisions of the Executive Council shall be by majority vote of a quorum of those members of the Executive Council present and eligible to vote.

Section 6: The Executive Council has the right to invite others to attend Executive Council meetings with the right of audience and debate.

ARTICLE VI: MEETINGS

Section 1: There shall be an Annual General Meeting of the members of the Society. At this time the results of the election for new officers and members of the Executive Council shall be announced. This meeting shall be held at a time and place designated by the Executive Council with the approval of the membership

(typically at the annual conference). The President, in consultation with the Secretary, shall arrange the order of business.

Section 2: The members of the Society shall receive notification prior to the meeting of the nominations made in accordance with Article X, Section 2, and any amendments proposed in accordance with Article XI, Section 2, of these By-Laws.

Section 3: The Executive Council of the Society shall present at the Annual General Meeting a report dated as of the close of the immediately previous fiscal year, verified in writing by the President and Treasurer and approved by the Executive Council at its Pre-Conference Meeting just prior to the Annual General Meeting. This report shall show the names and addresses of the members of the Society, which shall be filed with the Society's permanent records.

ARTICLE VII: DUES AND FINANCES

Section 1: Annual dues shall be determined for the membership classifications of Professional members, Student members, Emeriti members, and International members.

Section 2: All dues shall be made payable annually as of January 1 in U.S. funds, Canadian funds, or their equivalent.

Section 3: The fiscal year of the Society shall begin on January 1 and end on the following December 31.

Section 4: A member, who has not renewed membership by payment of the appropriate rate in a letter dated by January 31 or sooner, shall be dropped from the official roster. Such membership may be reinstated at any time before the close of the current fiscal year upon payment of the full amount of dues.

ARTICLE VIII: PUBLICATIONS

Section 1: The Society shall publish journals and a newsletter.

Section 2: The Editor shall have full authority to set editorial policy, seeking advice from the Editorial Board and the NASSM Executive Council.

Section 3: All members in good standing shall receive regular subscriptions to journals and newsletters.

ARTICLE IX: COMMITTEES

Section 1: All standing Committee appointments must be approved by a majority vote of members of the Executive Council. An effort shall be made to involve as many

different members as possible on the standing and/or ad hoc Committees. Each Committee shall give a report of the year's activities for the Annual General Meeting.

- Section 2: The President will assign a NASSM promotions appointee with responsibilities outlined in the NASSM operating code.
- Section 3: The President may appoint a three-person (ad hoc) Budget and Finance Committee, the Chairperson of which shall be the Treasurer. The Treasurer shall provide a financial statement for acceptance at each Executive Council Meeting and Annual General Meeting.
- Section 4: The Past President shall select members of the Society to serve as conference program Committee, the Chairperson of which shall be the Past President (see NASSM Conference Guidelines).
- Section 5: The President will appoint a Member-at-Large (MAL) to serve as the Chairperson of the Dr. Earle F. Zeigler Lecture Award Nominating Committee. The Committee will also be comprised of the three most recent recipients of the Award and one other MAL. The Committee is responsible for promoting the Award, securing nominees and their vitae, and selecting three nominees for consideration by the Executive Council at the Fall Meeting.
- Section 6: The President may appoint one or more ad hoc Committees, with the approval of a majority vote of the Executive Council, to carry out one or more special tasks or projects over a specific time period. Such Committees will terminate at the end of the year in which the reports for such work are submitted for inclusion at the Annual General Meeting.
- Section 7: The President will appoint a Member-at-Large (MAL) to serve as the Chairperson of the Dr. Garth Paton Distinguished Service Award. The Committee will also be comprised of one other MAL and the three most recent recipients of the Award. The Committee is responsible for promoting the Award, securing nominees and their vitae, selecting a recipient, and making a recommendation to the Executive Council at the Fall Meeting.
- Section 8: The President will appoint a Member-at-Large (MAL) to serve as the Chairperson of the NASSM Distinguished Sport Management Educator Award. The Committee will also be comprised of one other MAL and the three most recent recipients of the Award. The Committee is responsible for promoting the Award, securing nominees and their vitae, selecting a recipient, and making a recommendation to the Executive Council at the Fall Meeting.
- Section 9: The President will appoint a Member-at-Large (MAL) to serve as the Chairperson of the NASSM Diversity Award. The NASSM Diversity Award Committee will also be comprised of one additional MAL, two former or current members of the

Diversity Committee, and the most recent recipients of the Diversity Award (totaling 5 members = 2 MALs, 2 current/former members of the diversity Committee, and the most recent Awardee). The Committee is responsible for promoting the Award, securing nominees, selecting a recipient, and making a recommendation to the Executive Council at the Fall Meeting

ARTICLE X: NOMINATIONS AND ELECTIONS

- Section 1: The Executive Council, with advice from the President at the time of the Annual General Meeting, shall appoint a Nominating Committee consisting of six Professional Members, none of who shall be members of the Council. In the selection of the Committee membership, the Executive Council shall ensure that (a) country of origin, (b) geographical location within the country, and (c) gender are equitably represented in the Committee's complement. This Committee shall elect its own Chairperson and shall function according to an operating code that has been approved by the Executive Council. Committee members shall continue in office for two years (staggered membership) or until their successors have been appointed by the Council.
- Section 2: The Chairperson of the Nominating Committee shall issue a call for nominations for the various elective posts on the Executive Council approximately four months prior to the scheduled Annual General Meeting. Such notice shall be sent to all members in good standing and include a standardized, one-page nomination form. A nomination must be accompanied by written permission of the person being nominated. The Nominating Committee Chair shall prepare a ballot and make it available to all members in good standing not fewer than five weeks before the Annual General Meeting.
- Section 3: The voting in all elections for offices shall be held in keeping with the rules and regulations of the Committee's operating code. A brief (two page) vita of each candidate according to prescribed format shall be made available to each member along with the means to submit their vote.

ARTICLE XI: AMENDMENTS

- Section 1: The President shall from time to time appoint an ad hoc Committee to consider constitutional revision.
- Section 2: Any member may propose changes in the Constitution by presenting the proposals to the Secretary in writing not less than two months prior to any Annual General Meeting. The Secretary shall send any such proposals received from the membership to all members not less than thirty nor more than forty days before the meeting. Each proposed change shall then be considered at the meeting and shall become effective by a two-thirds vote of the Members at any Annual General Meeting.

Section 3: The Constitution takes precedence over By-laws

ARTICLE XII: PARLIAMENTARY AUTHORITY

Section 1: The rules of procedure as set forth in Robert's Rules of Order shall govern all meetings of the Society and its constituent Committees. This statement shall prevail insofar as they are not applicable and not inconsistent with this Constitution.

ARTICLE XIII: SEAL

Section 1: The seal of the Society shall be recommended by the Executive Council and adopted by a majority of the members present at the annual meeting at which it is presented for consideration. The seal shall be used on all official transactions and publications. The seal must include (at least) (a) adequate identification, (b) the date of origin, and (c) a symbol depicting the purpose of the Society.

